



“The goal of the Minnesota Building Permits Technicians Association is to provide, promote, and support education, networking, professionalism, certification, and recognition of its membership.”

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Treasurer II

Position Vacant



MBPTA Fall Seminar - October 28, 2010
Seminar Instructors:

Morning Speaker, Bill Joynes will focus on ethics



Bill Joynes

Associate professor at Hamline
University Graduate School of
Management



This seminar, presented by Hamline University Professor, Bill Joynes, will help you to recognize situations, understand ramifications, and behave in a way that will make your mamma proud!

Afternoon Speaker, Rick Breezee will focus on Code-related Q & A



Rick Breezee

Building Official
Metropolitan
Airports Commission

Building Official, Rick Breezee will address a wide spectrum of previously-submitted Code-related questions in a lively interactive format.

The Mermaid Event Center
2200 County Highway 10
Mounds View, MN 55112



Message from your President.....



Annual MBPTA membership dues vary by size and type of your City or organization. Memberships start as low as \$50 per year. The 2010 Membership Application can be found at:

WWW.MBPTA.ORG

Benefits of Membership Include:

- Quality Education and Training Opportunities
- Discounts on Seminar Rates
- Wide Variety of Networking Opportunities
- Scholarships for Higher Learning Programs for Members and Children of Members

Mail your completed membership form and check

to:

Patti Wasmund – Inspectron, Inc.
15120 Chippendale Ave S.
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Make checks payable to:
MBPTA

MBPTA Committees:

- **EDUCATION PLANNING**
- **BYLAWS**
- **COMMUNICATIONS**

Hi all!

I can't remember when a summer has flown by so fast. Not so fast for all of us, however. For those of you who haven't heard, Debbie Hegedus of Maple Grove suffered a brain hemorrhage followed by a stroke 7 weeks ago. She is in therapy at Bethesda Hospital in St. Paul. Check out her Caring Bridge website at <http://caringbridge.org/visit/DebbieHegedus> to follow her progress and send her get well wishes.



I want to thank all you who turned out at the Feed My Starving Children event a few weeks ago. Personally, I had a blast and encourage anyone who gets an opportunity to help this organization to grab it, you won't regret it!! Our final tally was 33 -- meaning that 33 children will be able to eat for an entire year based on what we packed in just a couple of hours at their facility in Coon Rapids. How rewarding!!

Also, I want to thank Chuck Tatro from the City of New Hope for graciously filling in and giving a presentation on the EPA / MN Dept. of Health's lead regulations at our last MBPTA meeting. I appreciated how he managed to hit the high points and how it's going to impact our homeowners and contractors as well as addressing what we at the counter need to know. Special thanks to Tom Joachim from the Department of Labor & Industry for stopping out to help us understand some upcoming changes we'll be dealing with.

I wanted to pass along to you one more reason for attending our October Fall Education Seminar. It will be prefaced by a presentation to Rick Breezee for his 2010 Brent Snyder Award. Presenting the award are building officials, Roger Axel of New Hope and Joe Ryan of Plymouth.

See you all at our September 28th meeting at 9:30 in Maple Grove!!

Barb Williams
MBPTA President

VOLUNTEERS NEEDED:

MBPTA currently has openings on several committees.

Just e-mail an officer if you are interested.
(Nearly all communications are done through e-mail!)

Get Involved.

Volunteer today!



RSVP Barb Benesch at Barb.benesch@ci.mounds-view.mn.us if you are attending the September meeting in Maple Grove.



Caring for our Community Highlight:

♦ **Feed My Starving Children**

(EVENT PHOTO, PAGE 9)



MBPTA meetings are the **LAST** Tuesday of every other month at 9:30 a.m., unless notified otherwise.

**Next Meeting: Tuesday, September 28, 2010
City of Maple Grove at 9:30 a.m.**

AGENDA

1. Call to order
2. Introductions
3. Approval of minutes for 7-27-10
4. Approval of Treasurer's Report
5. Committee Reports - Changes or Updates
 - a. Education Committee
 - i. U of M - Michele Engberg
 - ii. Region III - Roger Axel
 - b. Communications Committee
Barb Williams & Barb Benesch
 - c. State Advisory Board
Linda Singer & Michele Engberg
6. General Business
 - a. October, 2010 - MBPTA Annual Fall Education Day - Barb Williams
 - b. Permit Tech Questions and Answers
 - c. Open floor / Comments/Questions Discussions
7. Adjournment

Immediately following the meeting there will be an education session by Matt Simoneau, Building Inspector for the City of Blaine, regarding requirements for permitting and placing manufactured housing.

Caring for Our Community:

- ♦ Cash or check donations for food to "Hunger Solutions of MN". Please make your checks payable to "Hunger Solutions of MN" and thanks for giving.
- ♦ Toys for Tots (Donations are welcome during the Fall Education Day) Help MBPTA bring a child a smile this holiday season. Bring a toy for:



~ MBPTA EDUCATION ~

How to Become a Certified Permit Technician

Books needed for the test

- 2006 IBC (chapters 1-3, 6, 12 and 34)
- 2006 International Zoning Code
- 2002 Legal Aspects
- Basic Code Enforcement 8th printing
- You Can Build It has been removed from the exam

Additional Study Material

- ICC Study CD and ICC Permit Technician Study Companion
- Flashcards

Exam Details and Fees

- \$180.00 computerized
- 60 multiple-choice questions—
- Open Book - 2 hour limit
- General Administration 39%
- Legal Aspects 22%
- Plans and Documents 25%
- Zoning and Site Development 14%

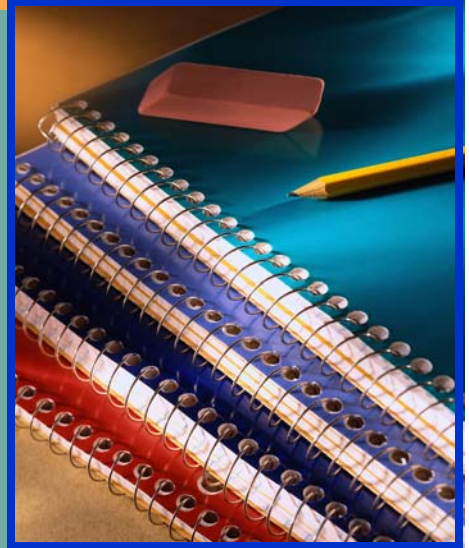
For more information go to www.mbpta.org

“MBPTA LENDING LIBRARY”



MBPTA has the official books available to loan to members to study for the ICC Permit Technician exam. The books can be borrowed for up to two months. It is suggested that you purchase the “2006 Permit Technician Study Companion” from ICC. This guide provides practice and test questions that are used with the other books to assist you in preparing for the test. There are

only 13 certified permit technicians in Minnesota. Our goal in 2010 is to see this number increase significantly. By providing these books to members, we hope to encourage you to take the exam and become a certified permit technician. The books available for check out are: 2006 IBC, 2006 International, Zoning Code, 2002 Legal Aspects, Basic Code Enforcement 8th printing and the 2006 Permit Technician Study Guide. Contact the MBPTA Secretary I,



2010 Meeting Locations:

- ◆ October 28 – Fall Education Day
Mermaid (Mounds View)
- ◆ November 23 – Otsego
(ABM) Annual Business Meeting



Do you have an idea for a meeting topic????

Do you know of someone who would like to speak at one of our meetings? Please contact an MBPTA officer with your suggestions. We will appreciate your ideas!

ICC Contacts: 1-888-ICC-SAFE, (422-7233)

Web address:

www.iccsafe.org

ICC eNews





Minnesota Building Permit Technician Association EDUCATION HIGHLIGHTS



COMING SOON...SAVE THE DATES!

Education is a primary goal of the Minnesota Building Permit Technicians Association. Each association meeting has an educational component and a number of annual events are planned with the permit technician in mind.

Check our newsletters and the Website for specific information on educational opportunities. In the meanwhile, **mark your calendars** with the dates of some very promising events that are in the planning stages!

Fall Education

Date: Thursday 28 October 2010

Where: The Mermaid, Mounds View, MN

This day-long event will highlight two special guest presenters. In the morning, Bill Joynes will focus on professional ethics. In the afternoon, Rick Breezee will address a wide spectrum of previously-submitted Code-related questions in a lively interactive format.

Annual Institute for Building Officials

Date: Monday 10 January through Friday 14 January 2011

Where: Continuing Education and Conference Center
University of Minnesota, Saint Paul Campus

This week in January will be packed with opportunities! There are two particular sessions to highlight at this time. Matt Simoneau (Blaine, Minnesota) is developing a program to be offered on Tuesday, January 11, 2011. Roxanne Michael (Bellingham, Washington) is developing a program to be offered on Friday 14 January 2011. Both programs are in the planning stages. However, expect that Matt's program will have a building code basis and Roxanne's program will have a professional development basis.

ICC Region III / AMBO Institute

Date: Monday 7 February through Friday 11 February 2011

Where: The Northland Inn
Brooklyn Park, Minnesota

Planning for this week-long institute is in high gear! If you miss Bill Joynes in the Fall, you can catch him in February. He will have a full day of professional development to include ethics for the workplace. Barb Hoese will be returning in the professional development track. Specialty programs will include a number of offerings that tackle energy conservation and green building. Peter Kulczyk will be among the green-building presenters. In addition to sessions for professional development and green building, there are tracks for plumbing, mechanical, fire, housing, and building. Look for Russell Thornburg and Greg Karow to address residential code topics. Look for Steve Thomas, Doug Thornburg, and Greg Karow to address IBC topics.

The meeting was called to order at 9:34 am by President Williams. The following officers were present: President, Barb Williams; Vice-President, Michele Engberg; Secretary I, Barb Benesch; Secretary II, May Vang; and Treasurer I Patti Wasmund. The following members and guests were present: Debi Close, Gail Keykal, Katie Schlundt, Connie Duellman, Jackie Onischuk, Britt Pease, Robbie Hiltz, Kelly Burda, Jan Rosemeyer, Rhonda McDonald, Cecy Lukoskie, Steve Nelson, Megan Bonnema, Tom Joachim and Chuck Tatro.

Introductions took place.

Member McDonald made a motion, seconded by Member Hiltz, to approve the minutes of May 18, 2010 as presented. The motion passed unanimously.

Treasurer Wasmund gave the Treasurer's Report for June/July 2010 reporting a beginning balance of \$8,857.02 with total expenses of \$1,152.08 and no deposits with earned interest of \$3.60 for an ending balance of \$7,708.54. She informed members that the Mermaid Entertainment Center contacted MBPTA to inform us that they had mistakenly not charged us for the food last fall for the seminar that was held there. She added that the amount of the bill was \$1,152.08 and she had sent the Mermaid a check. She also reported that the total cost of the seminar last year, with this latest food payment, totaled \$3,416.17. Member Benesch made a motion, seconded by Member Hiltz, to approve the Treasurer's Report as presented. The motion passed unanimously.

Committee Reports

Education

U of M - Vice-President Engberg also recapped the education that would be offered at the 2011 Annual Institute for Building Officials. She noted again that the institute is planning to have education related to permit techs for two days and that Matt Simoneau would be instructing a class on Tuesday and Roxanne Michael instructing a class on Friday.

Region III - Member Axel was on vacation so President Williams reminded members that the classes being offered would not be listed with "track" names such as "permit technician" so as not to pigeon hole the offerings. Vice-President Engberg briefly reviewed the speakers that would be at the Institute which included Barb Hoese and Bill Joynes who is doing a session on Public Sector Ethics. She added that we will see some of the familiar names and faces such as Greg Karow, Russell Thornburg, Peter Kulczyk, Linda Pieczynski and others.

Members were informed that Institute dates and links for information would be on the MBPTA website.

Communications Committee

There was no report.

State Advisory Board

Vice-President Engberg reported that the State Advisory Board had not met since our last MBPTA meeting.

General Business

Permit Tech Questions

President Williams reviewed the Permit Tech questions and answers that were in our July/August newsletter.

Open Floor for Comments/Questions/Discussions – President Williams informed members that we would be distributing a “ticket outta-here” form and asked if each member would complete it before they left. She added that it is a survey for the September education asking members what question or issue would they most like addressed at the seminar. She continued by announcing that Presenter Rick Breezee is putting together a program addressing the “top ten” issues received by members who fill out the form.

President Williams, along with information from Member Britt Pease, informed members that Permit Technician Debbie Hegedus from the City of Maple Grove had suffered a major stroke on Friday and was in the hospital. They added that she is currently in ICU so unfortunately no flowers or cards could be sent at this time. Member Pease said that she would keep members updated on Debbie’s condition and asked for us to keep her in our thoughts and prayers.

Adjournment

With no further business, Member Hiltz made a motion, seconded by Member Pease, to adjourn the meeting at 10:10 a.m.

Respectfully Submitted,
Barb Benesch
MBPTA Secretary

Immediately following the meeting, both Tom Joachim from the State of MN-Dept. of Labor and Industry and Chuck Tatro, Building Inspector from the City of New Hope, spoke about the new EPA/MN Department of Health Lead Regulations.

Permit Tech Test Questions

07-27-2010 Meeting

1. Ventilation openings are not required when the ground surface is covered with an approved vapor retarder, the perimeter walls are insulated and the space is conditioned in accordance with the _____?
- International Mechanical Code
 - International Energy Conservation Code
 - International Building Code
 - MN State Fuel Gas Code

Ref. IBC 1203.3.2*

2. Doing an act that one ought not to do at all is _____.
- Malfeasance
 - Nonfeasance
 - Misfeasance
 - None of the above

Ref. Legal Aspects, p. 108

3. What needs to be obtained for **all** adult-use businesses?
- Zoning permit
 - Conditional use permit
 - Home occupation permit
 - Variance

*Ref. IZC*** 902.1*

4. What's the occupancy classification for a football stadium?
- A-2
 - A-4
 - A-1
 - A-5

Ref. IBC 303.1*

5. If you were to remodel an existing structure and were unable to alter the existing toilet facility to be accessible, could you put in a separate unisex toilet that is accessible as long as it's near the other toilet facilities?
- Yes
 - No
 - Not without building official's approval
 - Yes, with a conditional use permit

Ref. IBC 3409.8.9*

**IBC = International Building Code*

****IZC = International Zoning Code*

Answers on Page 9.....



Answers to Permit Tech Questions:

ANSWERS FROM PAGE 8

- 1) b. International Energy Conservation Code
- 2) a. Malfeasance
- 3) b. Conditional use permit
- 4) d. A-5
- 5) a. Yes

On Thursday, August 19th, MBPTA President-Barb Williams (and husband), Secretary II-May Vang (and children), Members Katie Schlundt (and husband), Member Debi Close (and children), and Mary Fritz participated in this volunteer opportunity for Feed My Starving Children, in Coon Rapids.



We even had a taste of the rice!



NEWSLETTER EDITOR INFORMATION

As always, please make sure you send all RSVP's and mailing list information to Barb Benesch. You only need to RSVP if you are coming to the meeting. You need not respond if you will not be able to make it (unless you are an officer).

If your e-mail address changes or if you change places of employment, please let us know so that we can update our e-mail list! Thank you!!

We would love to receive articles for this newsletter! If you have any information, ideas or tidbits you would like to share, let us know.

Barb Benesch, Secretary I

Fax (763) 717-4019

Phone (763) 717-4028

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May Vang, Secretary II

Fax (651) 638-2044

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Maple Grove City Hall

12800 Arbor Lakes Parkway N.
Maple Grove, MN 55369-7064
763-494-6000

From East:

Take west I-694
Take the CR-61/Hemlock, Exit 28
Turn left onto Elm Creek Blvd N/CR-130 n/77th Ave North
Continue to follow Elm Creek Blvd N./CR-130N
Turn right onto Vinewood Lane N,
Turn right onto Arbor Lakes Parkway N. To
1288 Arbor Lakes Parkway N.

From North or West:

Take east I-694
Take the CR-61/Hemlock, Exit 28
Turn left onto Elm Creek Blvd N/CR-130 n/77th Ave North
Continue to follow Elm Creek Blvd N./CR-130N
Turn right onto Vinewood Lane N,
Turn right onto Arbor Lakes Parkway N. To
1288 Arbor Lakes Parkway N.

From South:

Take north I-494 to east I-694
Take the CR-61/Hemlock, Exit 28
Turn left onto Elm Creek Blvd N/CR-130 n/77th Ave North
Continue to follow Elm Creek Blvd N./CR-130N
Turn right onto Vinewood Lane N,
Turn right onto Arbor Lakes Parkway N. To
1288 Arbor Lakes Parkway N.