



# Minnesota Building Permit Technicians Association 10-Year Anniversary 1997-2007

Volume 10, Issue 6

November 2007

*"The goals of the Minnesota Building Permits Technicians Association is to provide, promote, and support education, networking, professionalism, certification, and recognition of its membership."*

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**MBPTA Annual Business Meeting**  
**Tuesday, November 27, 2007**  
**9:30 a.m.**

**Shoreview City Hall**

**ELECTION OF OFFICERS:**

|                       |                     |                     |
|-----------------------|---------------------|---------------------|
| <b>President</b>      | <b>Secretary I</b>  | <b>Treasurer I</b>  |
| <b>Vice-President</b> | <b>Secretary II</b> | <b>Treasurer II</b> |

**(NOMINATIONS STILL BEING ACCEPTED)**



**Permit Techs  
Meet in Reno**  
(See inside for details)



Annual Conference attendees sit in on an informal meeting regarding the newly formed Ad Hoc Permit Technicians Committee. The group was interested in using the committee to better define the role of the permit technician.

## ***Thank You!***

A big thank you to the City of Blaine and their Staff for hosting the September meeting!!

Another huge thank goes out to **Doug Morem**, Building Official, and **Michele Engberg** from Goodhue County for the informative presentation on the recent Building Code changes. We appreciate very much the time and effort that was put into the presentation!



Carol Tempesta, JoAnne Beckes, & Tammy Siemsen - City of Blaine



Doug & Michele - Goodhue County

### NEWSLETTER EDITOR INFORMATION

As always, please make sure you send all RSVP's and mailing list information to Barb Benesch. You only need to RSVP if you are coming to the meeting. You need not respond if you will not be able to make it (unless you are an officer).

**If you are currently receiving a hard copy through the mail, and you have access to e-mail, please let me know and I will put you on the e-mail list.**

We would love to receive articles for this newsletter! If you have any information, ideas or tidbits you would like to share, let us know.



**Barb Benesch, Secretary**

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## **Just For Fun**

### **Yuletide Trivia**

The word Yule has Middle English roots meaning "to cry aloud." Scholars think it relates to early Anglo-Saxon winter solstice celebrations. Bringing in a large log to serve as the base for holiday fires is an age-old tradition popularized in the 19th century.

- Why do people hang mistletoe in doorways? The ancient druids believed mistletoe had magic powers as well as medicinal properties. Later, the custom of kissing under the mistletoe, an action once believed to lead inevitably to marriage, developed in England (and, still later, in the United States).

- Who is the poinsettia named after? The poinsettia was named for Joel Poinsett, a U.S. ambassador to Mexico, who introduced it to the United States from Mexico in 1829. (From babycenter.com).

**Attention  
MBPTA  
Members:**

If you would like serve on an MBPTA Committee, please contact any MBPTA Officer. Volunteers are needed--thank you!

We're on the web...visit us at  
[www.MBPTA.org](http://www.MBPTA.org)

If you would like information regarding the Building Permit Technician program, you can obtain information by visiting the Inver Hills Community College website at [www.inverhills.edu](http://www.inverhills.edu) or the North Hennepin Community College website at [www.nhcc.edu/schedule/](http://www.nhcc.edu/schedule/). The courses are under "Building Permit Technology."

Would you like to see something appear in the next newsletter? Please contact Editor Barb Benesch at [barb.benesch@ci.mounds-view.mn.us](mailto:barb.benesch@ci.mounds-view.mn.us)

## **NEXT MEETING AGENDA:**

**Annual Meeting—Tuesday, November 27, 2007—  
9:30 a.m.—City of Shoreview**

1. Call to Order
2. Introductions
3. Cast Ballots for 2008 Election
4. Approval of minutes for September 25<sup>th</sup> meeting
5. Approval of Treasurer's Report
6. Committee Reports
  - A. Education - October Seminar - Cecy Lukoskie
  - B. Annual School/Region III - Michele Engberg
  - C. By Laws (Amendments) - Cecy Lukoskie
  - D. Communication Committee - Barb Williams / Barb Benesch
  - E. 10K Lakes Representative - Aaron Broken
  - F. State Advisory Board - Linda Singer
7. General Business
  - A. Region III Membership & Member Representative
  - B. 2008 Budget-Cecy Lukoskie **Vote**
  - C. Election on Officers - **Vote** & - By-Law Amendment - **Vote**
  - D. 2008 Meeting Dates & Locations - Cecy Lukoskie
  - E. Award Presentation
  - F. Open Floor for Comments/Questions/Discussions
8. Adjourn

### **Caring for our Community**

Bring a non-perishable food item for the Minnesota food shelf. Or donate cash, \$1.00 will buy \$9.00 worth of food for the Minnesota food shelf.

**Help MBPTA bring a child a smile this holiday season.**

**Bring a toy for: "Toys for Tots"**

*Help Support those in need...Bring a non-perishable food item for the Minnesota food shelf. Or donate cash, \$1.00 will buy \$9.00 worth of food for the Minnesota food shelf.*

*If you are interested in becoming a member of MBPTA, further information is available on our website.*

#### ICC Contacts

1-888-ICC-SAFE  
(422-7233)

Web address:

[www.iccsafe.org](http://www.iccsafe.org)

ICC eNews:

[http://www.iccsafe.org/news/ePeriodicals/Chapters\\_eNewsletter/index.html](http://www.iccsafe.org/news/ePeriodicals/Chapters_eNewsletter/index.html)

ICC Chapter eNews

<http://www.iccsafe.org/membership/chapters/eNewsletter/eNew-subscribe.html>



## THE MBPTA FALL SEMINAR WAS A SUCCESS!

The MBPTA seminar was on "Legal Strategies for Effective Code Administration." Our ICC instructor was Linda Pieczynski, who some of you may have had an opportunity to hear speak at the Regions III education in February. We had 52 people in attendance, including permit technicians, building officials, code officials and inspectors and others. There were a wide variety of attendees from different municipalities, counties, private companies and the MN Dept. of Labor & Industry. The event was located at the Mermaid Event Center in Mounds View. The facility proved to be accommodating and comfortable not to mention the food was delicious! Toys for Tots donations were collected at the seminar. A big thanks to those who brought toy donations. Additional donations will be collected for Toys for Tots at our ABM meeting on Tuesday, November 27<sup>th</sup>. A special thanks to our MBPTA board for all their hard work to plan this great event. Thank you everyone for attending and we look forward to upcoming education in 2008!



**eNews** - The International Code Council's award-winning electronic newsletter, distributed monthly, keeps members and interested parties up to with International Code Council programs and relevant industry activities.

Read the current issue as [www.iccsafe.org/news](http://www.iccsafe.org/news).

## Minnesota's event in Reno a HUGE SUCCESS!

Minnesota chapters were busy in Reno starting on Sunday, September 30<sup>th</sup> with a meeting for the Minnesota event Planning Committee and volunteers. After the meeting, committee members prepared the Minnesota booth at the expo with free promotional items, Minnesota maps and information to incite ICC members to attend the 2008 ABM in Minnesota.

Also on Sunday, September 30<sup>th</sup> the Welcoming Reception and Event was wonderful. Guest were entertained by reliving a part of Reno's past "The Rat Pack Is Back" a tribute to Frank Sinatra, Sammy Davis, Dean Martin and Joey Bishop.

Monday, October 1st started with the Chapter Presidents breakfast at 7:00 am with ICC Immediate Past President Wally Bailey addressing the group, with the educational program starting at 1:00 pm. Other events on Monday, October 1<sup>st</sup> included the state and international photos and the Region III meeting.

Tuesday, October 2<sup>nd</sup> the preparation and setup started early Tuesday morning for the Minnesota event, "2008 ABM Fall Fest in The Land of 10,000 Lakes" which was a huge success. Other events scheduled on Tuesday were the educational programs at 1:00 pm. At Annual Business Meeting Mr. Steven Shapiro, Director of Codes Compliance for the City of Hampton, Virginia, was The elected President of the International Code Council Board of Directors and Adolf Zubia, Fire Chief for the City of Las Cruces, New Mexico, was elected Vice President of the ICC Board.

Wednesday, October 3<sup>rd</sup> morning cleanup after the event with the educational programs starting at 8:00 am and I'm thrilled to say that I attended the ICC Ad-Hoc Permit Tech's meeting with ICC representatives. Directing the meeting was John Darnall, Assistant Director of Development Services, Tumwater Washington and Laura Scott, Manager of ICC's Chapter Programs and Relations. In this newsletter there is a copy of the "draft" minutes of what was discussed at the meeting. We will also have our first "official" meeting November 8 - 9, 2007 in Saint Louis, MO.



Officers for the 2007-2008 Code Council Board of Directors are (from left) Immediate Past President Wally Bailey, Secretary/Treasurer Ronald L. Lynn, President Steven I. Shapiro, and Vice President Adolf A. Zubia.



Annual Conference delegates relived a part of Reno's past last night during the Opening Event in the Grand Theater. "The Rat Pack is Back," a tribute to Frank Sinatra, Sammy Davis, Dean Martin and Joey Bishop, entertained guests with a number of old hits and memories.



Minnesota's booth at the AMB expo September 30 – October 2, 2007



## More on ABM in Reno.....

### Grant Gains Support on the Hill

Chapter leaders who went with ICC staff to the U.S. capitol to discuss draft legislation for the CBCAG program receive U.S. flags that flew above the Capitol Building in their chapter's honor.



Code Council's Community Building Code Administrative Grant (CBCAG) program has earned serious attention since the Council's visit to Capitol Hill in May. Recently, U.S. Senator Mary Landrieu of Louisiana and U.S. House Representative Dennis Moore of Kansas agreed to sponsor draft legislation for the CBCAG and are coordinating development of final bill language. The legislation is projected for introduction this fall. [Read more on the Council's plans](#) to build grassroots support for the passage of the legislation.

The Code Council Board recently created an Ad Hoc Permit Technicians Committee in order to review the needs of permit technicians and how the Council can better serve them. The committee will focus on ways to

increase membership among permit technicians, promote more permit technician chapters and review current certification to determine if it meets the needs of permit technicians.

Look for a "Permit Tech Corner" in the next issue of *Chapter eNews* that will include testimonials and other information.



### Board President Bailey receives OBOA International Award of Excellence

Code Council Board President Wally Bailey (center) receives the Yaman Uzumeri International Award of Excellence from the Ontario Building Officials Association for his continued contribution and devotion to the building regulatory industry. From left: OBOA President Terry Hewitson, President Bailey and OBOA Director Al Peach.

# 2007 MBPTA Membership

**Annual MBPTA membership dues** varies by size and type of your City or organization. The membership period is January 1 through December 31 of each year. The 2007 Membership Application can be found at:

**WWW.MBPTA.ORG**

Benefits of Membership Include:

- Quality Education and Training Opportunities**
- Discounts on Seminar Rates**
- Wide Variety of Networking Opportunities**
- Continuing Education Credits for ICC Certification**
- Scholarships for Higher Learning Programs for Members and Children of Members**

Mail your completed membership form and check to:

Jennifer Harmer

City of Elk River  
13065 Orono Parkway  
Elk River, MN 55330

**Make checks payable to:  
MBPTA**

## VOLUNTEERS NEEDED!

**MBPTA currently has openings on several committees.**

**Contact any MBPTA officer for further information.**

More on ABM in Reno.....

### Annual Conference Wrap-Up

Chapter representatives attending this year's Annual Conference in Reno participated in a number of events, including the Chapter President's Breakfast and the Chapter Leadership Program. ICC Regions held open meetings and then attended the first meeting of all regions.



More than 250 Chapter presidents and officers attended the Chapter President's Breakfast where they received an inspiring speech on professionalism among code enforcement officials. (Photo by Jon Sutherland)

## MBPTA MEETINGS

**Just a reminder that if you are not a current member of MBPTA, the fee to attend a meeting is \$20. Thanks!**

**Please contact Barb Benesch at:**

**763-717-4028 or**  
[barb.benesch@ci.mounds-view.mn.us](mailto:barb.benesch@ci.mounds-view.mn.us)

**by Friday, Nov. 22nd only if you are planning to attend.**



**MINUTES of Permit Tech Meeting**  
*Wednesday, October 3, 2007*  
**2007 ICC Annual Conference, Reno, Nevada**

Attendees: 16 (see attached list) plus 5 ICC staff and 1 Board Member.

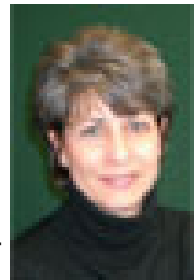
Laura Scott and John Darnall each gave opening comments. John expressed his desire to raise the awareness of the Permit Technician. He would like to see Permit Technicians become involved in code change proposals. The recently formed Ad Hoc Committee consists of 15 members (1 from each region) who will have their first meeting in November. John would like to see this committee eventually become a permanent part of ICC. John will be responsible for delivering the Committee's report to the ICC Board. Currently, there are over 300 certified permit technicians with 187 of them coming from the state of Washington.

Laura explained the purpose of the meeting was to gather information and ideas from attendees for the committee to use in their work. Judy Pozarich shared items already within the committee's scope such as promoting permit technician certification, creating more education for permit technicians and promoting the profession. The group felt it important that raising the profile should come from the top down in order to be better received. Other suggestions included a mentoring program, identifying a career path, and including the permit technician description in ICC's brochure of code professions.

Laura wants to create a Permit Technician area in the Chapter eNewsletter and asked the group to submit articles for this section. A good item to include would be testimonials from code officials regarding their permit technicians. Bonnie Lanz, Chris Rose and Judy Pozarich volunteered to try to get testimonials from their superiors. Vaughn also suggested that articles be put into the *Building Safety Journal*.

Sara Yerkes asked for support for the Community Building Code Administrative Grant initiative. She shared an open discussion with the group regarding the duties and roles that each provide in their departments.

The group requested that information on the Committee (e.g., reports, minutes, rosters, etc.) be publicized and communicated to everyone. Laura assured them that all committee news will be available via the Committee's area of the ICC website.



Laura Scott

The group discussed common problems they face with building officials and shared stories of what is currently happening in each of their states. Laura suggested that the committee could benefit from everyone submitting a description of what they do in their particular departments and states.

A common goal among the group is to clearly define the role of the permit technician. There currently are no descriptions, skills, responsibilities or duties that demonstrate how the permit technician fits into the end result of the whole organization. John and Sara are working towards getting this description into the national list at the Department of Labor. Suggestions from the floor regarding creating this definition included:

- Be careful to not assign a gender.
- Focus the description on what the permit technician does.

Show how the position contributes to the department.

The Board of Directors has requested the Committee focus on ways to increase membership among permit technicians and ways to build more permit technician chapters.

The fire service that attended the meeting suggested that fire departments be invited to participate as they too have staff responsible for issuing fire permits and other tasks similar to what a permit technician performs.

The meeting ended with members of the committee discussing items of interest they want to address in their first face-to-face meeting. Each will try to bring a job description with them to the meeting. They would like to get some building officials involved, have a permit technician booth at next year's ICC conference and try to have a permit technician award added to those given by ICC.

# MBPTA EDUCATION

## How to Become a Certified Permit Technician

### Books needed for the test

- 2006 IBC (chapters 1-3, 6, 12 and 34)
- 2006 IZC
- 2002 Legal Aspects
- Basic Code Enforcement 18th printing
- You Can Build It has been removed from the exam

### Additional Study Material

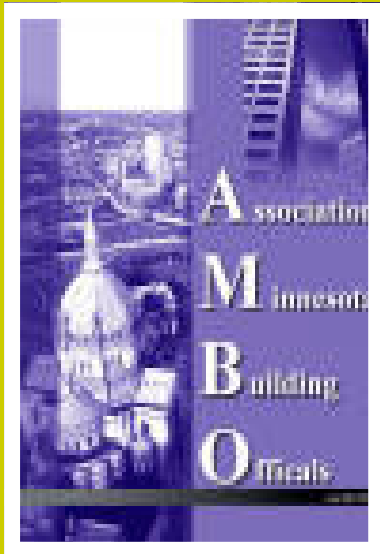
- ICC Study CD
- ICC Permit Technician Study Companion

## Exam Details and Fees

- \$170.00 computerized
- 60 multiple-choice questions—
- Open Book—2hour limit
- General Administration 39%
- Legal Aspects 22%
- Plans and Documents 25%
- Zoning and Site Development 14%

## **Region III Institute**

February 4-8, 2008 , Northland Inn  
Brooklyn Park, , Minnesota



**Basic Plan Review and  
Fundamentals of Code  
Administration; and Data  
Practices and Contractor  
Licensing...**

## 52<sup>nd</sup> ANNUAL INSTITUTE FOR BUILDING OFFICIALS JANUARY 9-18, 2008

52<sup>nd</sup> Annual Institute for Building Officials  
January 9-18, 2008  
Continuing Education and Conference Center, St. Paul  
campus, University of Minnesota

For more information and to register, visit  
[www.cce.umn.edu/buildingofficials](http://www.cce.umn.edu/buildingofficials).

For registration questions, phone 612-624-4000. For  
program questions, phone 612-624-3708 or email [cce-  
conf5@umn.edu](mailto:cce-conf5@umn.edu).

Daily Fee: \$85 (includes parking)

Sponsored by: College of Continuing Education, Uni-  
versity of Minnesota

Endorsed by: Fire Marshals Association of Minnesota;  
International Code Council, Northwest Chapter; Min-  
nesota Association of Housing Code Officials  
(MAHCO); Minnesota Association of Plumbing and  
Mechanical Officials (MAPMO); Minnesota Building  
Permit Technicians Association (MBPTA); Minnesota

## **DRAFT MINUTES—Tuesday, September 25, 2007— Blaine City Hall**

The meeting was called to order at 9:34 a.m. The following officers were present at this meeting: President Cecy Lukoskie, Vice-President Britt Pease, Secretary Barb Benesch; Treasurer I Jennifer Harmer and Treasurer II Lisa Kelleher. The following members and guests were present: Connie Duellman, Jeanne Witczek, Michelle Engberg, Robin Roscoe, Roger Axel, Patty Boysen, JoAnne Beckes, Jackie Freppert, Rhonda McDonald, Tammy Siemsen, Carol Tempesta, Kelly Burda, Kathy Pepin, Doug Morem, Eileen Ottney, Debi Close, Kathi Osmonson, Gail Keykal, Roger Axel, Barb Williams, Katie Schlundt, Aaron Borken, Mike Bunnell, Patti Wasmund and Jeanne Witczek.

Introductions took place.

There were no corrections to the minutes. Jeanne Witczek made a motion, seconded by Robin Roscoe, to approve the minutes of July 24, 2007. The motion passed unanimously.

Treasurer II Kelleher gave the Treasurer's Reports for August 2007, noting that expenditures were \$37.21 with no deposits, and September 2007 had no expenditures with \$1,750 in deposits. She also reported the balance in our account (copy of the reports are attached).

Kathy Pepin made a motion, seconded by Michele Engberg, to approve the Treasurer's Report as presented.

President Lukoskie talked a little about the new memberships we have recently received and expressed her excitement to have some new cities on board.

### Committee Reports:

Education/Planning - President Lukoskie reported, and Michele Engberg concurred, that everything is set for the U of M and Region III educations next year. Michele noted that the Region III brochure is out, Roger Axel presented copies, and she stated that the U of M brochure should be out soon. Roger added that education brochures would also be mailed out to various agencies. It was noted that the brochures would also be available at the MBPTA seminar on October 23<sup>rd</sup>.

Discussion ensued regarding "manning" the MBPTA booths at both educations. It was noted that there was not yet coverage for the U of M educations but that Jennifer Harmer and Lisa Kelleher would handle the Region III booth. Vice-President Pease indicated that she would also assist if coverage was needed. President Lukoskie indicated that she would be looking into a cost estimate from Kinko's for MBPTA brochure so that copies could be provided at the booths. It was noted that coverage would be needed during education break times only and if anyone was interested in helping out at the U of M education booth to contact either Michele Engberg or President Lukoskie.

Annual School - No further discussion except that Michele Engberg encourage everyone to attend!

Bylaws - President Lukoskie reported that a draft copy of the bylaws is now available and expressed that the revision process was quite involved. She briefly reviewed the proposed changes which included combining the Educations Committees and adding a Secretary III position. President Lukoskie reassured the members that they would have a chance to vote on the Bylaws in November and that discussion on the proposed changes would also take place. It was concluded that proposed bylaw changes would be accepted from the membership until November 1<sup>st</sup> to allow the executive board ample time to process the requests. It was suggested that the draft bylaws, along with any proposed changes, be posted on the MBPTA website. Discussion ensued as to what the Executive Board's position was regarding proposed changes. Member Borken read aloud the section of the Bylaws pertaining to this

issue that states, "The Bylaws Committee shall annually review the bylaws and present any recommendation for changes to the Executive Board, which shall prepare a ballot for consideration at the Annual Meeting".

Patty Boysen made a motion, seconded by Gail Keykal, to allow members to submit changes to the bylaws and a draft will be sent out by the Executive Board with the next agenda. A November 1<sup>st</sup> deadline was added which is to be posted on the MBPTA website. The motion passed unanimously.

**Communications Committee** - Member Barb William reported that there is an updated link from the MBPTA website to AMBO's website. Member Robin Roscoe reported that there was a problem with the link to the State's website for "license look up". It was also noted that the link from one of the other Permit Tech website from another state went to their newsletter and not their website. Member Barb Williams stated that she would look into these matters.

**10K Lakes** - Member Aaron Borken announced that six \$1,000 scholarships had been given out, two of which were to BIT program students. He reported also that MAHCO would also be providing scholarships next year. Member Borken also reported various trainings that were being offered by 10K Lakes and that more information could be found on their website at [www.10klakes.org](http://www.10klakes.org). Roger also mentioned that there is a discussion board on 10K website.

Mike Bunnell noted that there was no charge for the 10K seminar this year which will be held on October 18<sup>th</sup> in Maplewood. Member Borken had a copy of the registration form if anyone was interested.

**State Advisory Board** - No report.

#### General Business

**Region III** - President Lukoskie noted that the next Region III meeting would more than likely be held at the ICC annual business meeting in Reno. She added that the membership fee would remain at \$5 per person for 2008.

President Lukoskie announced that she had received a request in writing from AMBO President, Roger Axel, requesting the MBPTA Board to consider the possibility of funding assistance for him to attend the ICC Annual Business Meeting in Reno, Nevada. Mr. Axel is requesting \$300 from MBPTA to assist with his expenses. Mr. Axel noted the City of New Hope has restricted any out of state travel and would cover only registration fees and that transportation, lodging, and meals would be at his own expense. He expects that his ABM expenses would be approximately \$1700 with the City contributing \$400, AMBO \$1,000 leaving \$300 out of pocket expenses. He added that to substantiate his funding request, he would be able to represent MBPTA at the business meetings and the Minneapolis reception Monday night. Minimal discussion took place regarding this request. At this time, Vice-President Pease announced that she would not be attending the ABM in Reno due to her expenses going over the MBPTA budgeted amount. President Lukoskie added that the 2007 budget for the ABM was \$2,000 and that her expenses would only be approximately \$1,300. Mr. Axel was asked if he made a request to 10K Lakes and he replied that 10K was sending several members to the ABM and he didn't feel that it would be appropriate.

Michele Engberg made a motion, seconded by Jeanne Wilczek, to provide Roger Axel with \$300 to assist with his expenses at the ABM in Reno. The motion passed unanimously.

There was some lighthearted discussion regarding Roger trading some of our new MBPTA pins for other chapter pins at the ABM in Reno. A motion was made by Michele Engberg, seconded by Patti Wasmund, to display the pins we already have collected along with any pins received by Roger or anyone else in the future. It was suggested that the pins be displayed at our booth at each of the upcoming educations. Member Engberg was designated to head this project.

**Budget** - President Lukoskie noted a revision to the 2008 proposed budget. She suggested that instead of \$2,500 for the 2008 ABM, it was changed to \$3,000. Because the ABM will be held in Minnesota next year, it is her hope that the entire board be able to attend. She added that she was asked to participate in a Permit Tech Adhoc Committee that will be meeting at the 2008 ABM.

Kathi Osmonson encouraged members to get support from their cities and also recommended that they attend the Code Change hearings that will be held at the ABM.

Member Axel offered to send out letters in support of sending staff to the ABM next year. MBPTA members were in favor of this suggestion with some indicating this may help with gaining support from their supervisors.

**October Seminar** - It was reported that we had approximately 20 people so far registered for the seminar. The board is hoping to receive at least 25 registrations in order to cover seminar expenses.

**Nominations for Officers** - President Lukoskie reminded members we are taking nominations for officer positions and encouraged member participation. She expressed her gratitude for the wonderful experience as President and hoped that others would try running for an office.

**Caring for the Community** - Aaron Borcken noted that he has not been at the last few meetings but suggested that we continue collecting donation for the food shelf. He also noted that we would be collecting toys at both the October seminar and at our annual meeting in November. It was suggested that the donations focus on teenagers, however, donations for any age of course would be accepted. It was noted at the end of the meeting that \$29 had been collected for the St. Louis Park Emergency Food Shelf.

**Open Floor** - Barb Williams inquired if she was to develop a special page on the MBPTA website for Region III information (such as minutes, etc.) or perhaps we could set up a link to the AMBO website which is also planning to include Region III information. No decision was made at this time.

Member Wasmund had a question on the 2008 proposed budget regarding the blank space for the MBPTA annual meeting. President Lukoskie explained that money is usually not budgeted for this event since the books are free, the "ICC free day" is used to cover the speaker, and that the room and food are paid for by the seminar registration monies.

At this time Roger Axel thanked the membership for their funding to assist him with his expenses at the ABM in Reno, Nevada. He again expressed his support for the MBPTA organization and that AMBO is there to provide assistance to our group if needed.

**Adjournment** - Kathy Pepin made a motion, seconded by Gail Keykal, to adjourn the meeting at 10:40 a.m. The motion passed unanimously.

Immediately following the meeting, Doug Morem, Goodhue County Building Official, gave a presentation on the recent building code changes.

### **Directions to Shoreview City Hall & Community Center, 4600 North Victoria Street, 651-490-4600:**

**From Minneapolis\*** Take 35W north to Hwy 96 (1st exit past 694) take a right on Hwy 96 \* go approximately 2 miles to Victoria St. Turn left onto Victoria and go  $\frac{1}{2}$  block and turn right into our parking lot.

**From St Paul\*** 35E north to 694 west to the Lexington Ave. exit, turn right onto Lexington Ave. Go approximately  $1\frac{1}{2}$  miles to Hwy 96 (stop light) turn right onto Hwy 96 go  $\frac{1}{2}$  mile to Victoria St. turn left, and go  $\frac{1}{2}$  block and turn right into our parking.

**From NE (Forest Lake, Hugo)\*** 35E south to Hwy 96, take a right and go approximately 4 miles, you will go past our building and take a right on Victoria to get to our parking lot.

**From NW (Anoka, Blaine, Coon Rapids)\*** Hwy 10 south to Hwy 96, turn left on Hwy 96 and go approximately  $1\frac{1}{2}$  miles to Victoria St. turn left on Victoria, go  $\frac{1}{2}$  block and turn right into our parking lot.

**From East (Woodbury, Oakdale, Eastern Wisconsin)\*** 694 west to Lexington Ave. turn right on Lexington Ave. go approximately  $1\frac{1}{2}$  miles to Hwy 96 and take a right, go  $\frac{1}{2}$  mile to Victoria and turn left, go  $\frac{1}{2}$  block and turn right into our parking lot.

**From West (New Brighton, Fridley, Brooklyn Park)\*** 694 east to Lexington Ave. turn left on Lexington, go approximately  $1\frac{1}{2}$  miles to Hwy 96 and turn right, go  $\frac{1}{2}$  mile to Victoria St. and take a left, go  $\frac{1}{2}$  block and turn right into our parking lot.

**Looking at the building from the parking lot---**the City Hall main doors are on the left side of the building. Our meeting will be in the Council Chambers, just as you enter the building on your left.

**Celebrating 10 Years... M.B.P.T.A. 1997 to 2007**